

Basic Funded Offer - Stanburn

Booking Form



Childs Name:	Parents Name:
Autumn / Spring / Summer Term 20.....	Parent Contact Number:

Please circle the funded sessions you would like to request and if you require Lunch Club

Monday		Tuesday		Wednesday		Thursday		Friday	
am	pm	am	pm	am	pm	am	pm	am	pm
Lunch Club	n/a	Lunch Club	n/a	Lunch Club	n/a	Lunch Club	n/a	Lunch Club	n/a
15 hours funding				30 hours funding				Split funding	
30 hour eligibility code:				Date received:				Date valid till:	
If funding is split between two settings please state which setting will access the initial 15 hours and which setting will access the extended 15 hours.									
Initial 15 hours:					Extended 15 hours:				
Parent Signature:					Date:				

These are your confirmed sessions for the coming term & Lunch fees, if required

Monday		Tuesday		Wednesday		Thursday		Friday	
am	pm	am	pm	am	pm	am	pm	am	pm
Lunch club	n/a	Lunch club	n/a	Lunch club	n/a	Lunch club	n/a	Lunch club	n/a
Weekly lunch club fee £					Monthly lunch club fee £				

I agree to the terms of this contract and associate documents

Main Carers Signature:	Printed name:
Relationship to Child:	Date:
Nursery Signature	Printed name:

Terms and Conditions

This contract is for children accessing a basic funded place and attending for the free hours only over 38 weeks. Basic Funded places are offered and allocated based on the spaces the Pre-school has available. The place or sessions are not guaranteed into the following term. Sessions will be re-allocated if necessary, based on the spaces available. Families accessing our standard Fee and Funding are given priority on place allocation.

Basic Funded Offer 15 hours - Term Time: (Places are limited)

This is where a child attends for the free 15 hours over 38 weeks of term time, a total of 570 hours. Sessions are offered over 5 x 3 hours session.

Basic Funded Offer 30 hours -Term Time: (Places are limited)

This is where a child attends for the free 30 hours over 38 weeks of term time, a total of 1140 hours. Sessions are offered over 10 x 3 hour sessions, 6 hours per day.

Parents have the option to either collect their child for lunch or stay for our Lunch Club which is an additional charge. (See our fee schedule)

The Basic Funded Offer Contract:

- This contract is valid for one academic term and must be re-signed each term when an offered place is accepted. There are three terms per year. Autumn (September to December), Spring (January to Easter) & Summer (Easter to July). Allocation of places will be notified to parents no later than two weeks prior to the start of the term.
- Places are offered in 3 hour session blocks - either 8.50 am to 11.50am or 12.30 pm to 3.30 pm.
- You can split your 30 hours funding over two settings. Parents must inform us who the other setting is and must confirm on the booking form which setting will get the initial 15 hours and which gets the extended 15 hours.
- The fees we are paid for funded sessions covers only the funded session itself although we also provide morning and afternoon snack and drinks throughout the day. Breakfast is not included. Children accessing a morning funded session must have breakfast prior to arriving at nursery.
- Parents accessing our lunch session must bring a packed lunch and follow healthy eating guidance. Food provided must not require heating or refrigeration or contains nuts.
- Missed sessions cannot be swapped to other days/sessions. Absences due to sickness or other reasons must be notified to the nursery to ensure registers are maintained.
- Regular extra sessions are not available to book over and above funded sessions. Any agreed adhoc sessions must be paid for in advance of attendance.
- All children attending our nurseries have access to wonderful opportunities both indoor and out with the support of our excellent staff team. The basic funded offer does not affect the opportunities your child has whilst at nursery.

It is possible to convert this contract to our standard fee and funded contract. This contract guarantees your place throughout a child's time with us and the option to book extra sessions as and when required as well as access to all our additional services such as French.